

# HANNAH GRAY

**Address:** 1111 Main Avenue, Torrance, California 11111  
**Mobile:** 123.456.7890 | **Email:** resumewriter@email.com

## **INFORMATION TECHNOLOGY SPECIALIST (SYSTEMS INTEGRATION), GS-2210**

DEPARTMENT OF THE NAVY, NAVAL METEOROLOGY & OCEANOGRAPHY COMMAND (CNMOC)

Pay Scale and Grade: GS-13 | Citizenship: USA

### **QUALIFICATIONS PROFILE**

*Performance-driven, multifaceted, and highly skilled professional with comprehensive experience in enhancing system performance, operational resilience, and mission success.*

Adept at ensuring mission-critical system readiness, leveraging expertise in C5I system configuration, troubleshooting, and integration within complex architectures. Noted for a proven capability to analyze, diagnose, and resolve technical challenges under extreme conditions, maintaining combat readiness and system integrity in high-stakes scenarios. Equipped with solid knowledge of integrated shipboard networks, cybersecurity protocols, and classified system operations. *Currently holding an active Top-Secret Security Clearance and granted access to Sensitive Compartmented Information (SCI).*

### **CORE COMPETENCIES**

System Design and Architecture | Enterprise Systems Integration | Encryption and Data Protection  
Technical Documentation | Business Process Automation | Database and Risk Management  
Mission-Critical Problem Solving | System Optimization | Operational Readiness and Compliance

### **PROFESSIONAL EXPERIENCE**

Naval Computer & Telecommunications Station | 1482 Read Road, San Diego, CA 92135

**Operations Officer/Assistant Operations Officer – Rank LT/USN**

04/2024 – Present

Hours per week: 40+

- Manage a team of 81 sailors to sustain 24/7 operational watch floor readiness, ensuring seamless shore and fleet communications across Commander, Third Fleet (COMTHIRDFLT), Navy Regions Southwest areas of responsibility, and 63 global customers, thereby maintaining a 99% reliability rate for nuclear command, control, and communications worldwide.
- Conduct three hours of information professional basic and information warfare officer training for new accessions, strengthening foundational technical knowledge and operational preparedness.

#### **Career Highlights:**

- ✓ Restructured the department from a four-section to a six-section watch bill that reduced watchstander shifts from 12 to 8 hours, thereby enhancing training opportunities and increasing overall mission readiness.
- ✓ Received commendations for watch bill enhancements during the inspector general operational readiness inspection, securing passing scores across all four mission areas.

Tactical Training Group Pacific | Electron Drive, San Diego, CA 92106

**Network Officer/ISSM/FST Installation Officer – Rank LT/USN**

05/2021–04/2024

Hours per week: 40+

- Supervised teams managing five PACFLT networks and 500+ virtual machines, systems, and VoIP assets, ensuring secure and reliable operations.
- Oversaw NCTE equipment lifecycle—embarkation, installation, maintenance, and removal—to support C5I distributed training across Pacific Fleet units.
- Served as the N6 systems representative for force-level ships, mentoring CSG and ARG staffs in network and voice system operations.
- Developed PDS inspection procedures and trained 57 personnel, strengthening protections against unauthorized data interception.

#### **Career Highlights:**

- ✓ Facilitated five training sessions on voice and network systems, improving troubleshooting and mission effectiveness for CSG N6 and shipboard crews.
- ✓ Delivered 15+ hours of IP and information warfare training, qualifying three personnel.
- ✓ Supported execution of a \$96K NMCI expansion project, enhancing LVC training capabilities.

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- ✓ Managed a technical refresh of 386 assets (\$57K) with zero mission impact, recovering 625 man-hours and cutting incident response times by 35%.
- ✓ Built and certified four PDS hardened carriers, improving intrusion detection and security measures.
- ✓ Contributed to RMF accreditation efforts for FREEDOM and NATO programs.
- ✓ Managed and installed \$1M+ in equipment to enable fleet synthetic training, BMD exercises, and LVC events.
- ✓ Supported certification of two carrier strike groups and improved tactical training across Pacific Fleet units.

USS Nimitz (CVN 68) | Bremerton, WA Zip code

## ADPO/Communications Officer (COMMO)/MSC Action Officer

05/2017–05/2021

Hours per week: 40+

- Served as the command-designated lead for the NIMITZ industrial control system, managing shipboard security, fuel, navigation, and damage-control alarms.
- Led a 15-person Casualty Response Team across seven specialties, improving emergency preparedness and response capability.
- Directed eight administrators in resolving NSIPS network disruptions, identifying a PRNOC misconfiguration that impacted 200 Pacific Fleet units.
- Provided bridge watch training for officer-of-the-deck and conning roles across a 340-day deployment, improving ship handling proficiency.
- Maintained and troubleshoot IT assets across six networks and four commands, ensuring continuous connectivity.
- Directed two CPOs and 30 Sailors in sustaining communication plans and satellite missions across three AORs during the 2017 deployment.
- Trained 100 personnel on procedural compliance and safety through 3MTT instruction, improving performance and tasking accuracy.
- Supported installation and maintenance of 5,000 workstations, 50 servers, 40 switches, and 320 applications.

### Career Highlights:

- ✓ Selected as the network operations officer and IT portfolio manager, overseeing critical network infrastructure and operational readiness.
- ✓ Evaluated training across 15 warfare areas, validating 162,789 experience records and assessments, contributing to a 98% Basic Phase certification score.
- ✓ Supervised 36 sailors and four contractors in sustaining a \$1.7M enterprise network supporting 2,000+ users with 99% availability.
- ✓ Oversaw four enterprise upgrade projects totaling \$25M, consistently completing all phases on or ahead of schedule.
- ✓ Achieved 99.999% uptime for 10,000 users by implementing network light-off procedures and supporting 5th Fleet deployment.
- ✓ Executed 50 MCS hardware and software upgrades, enhancing command-and-control capabilities for NIMITZ and CCSG-11.

## EDUCATION

**Bachelor of Arts in General Studies, Concentration in Information Technology**, 10/2025 (GPA: 4.0)  
Sample University | Manchester, NH 03106

**Associate of Science in General Studies**, 08/2013 (GPA: 3.44)  
Sample University | Vincennes, IN 47591

## PROFESSIONAL DEVELOPMENT

**Information Systems Security Manager**, 11/2021 | Naval Education and Training Command  
**Lean Six Sigma Green Belt Certified**, 02/2020 | Naval Aviation Enterprise

## TECHNICAL SKILLS

Microsoft Office Suite (Word, Excel, PowerPoint, Teams, and Outlook) | Google Workspace (Docs)